

## **Colorado Channel Authority Board**

### **April Meeting Agenda**

Friday, April 6, 2018, 12pm-1pm / Senate 352

Conference Dial-in Number: (641) 715-3276

Host Access Code: 819283\*

Participant Access Code: 819283#

#### **1. Call to Order and Attendance**

- a. Present
  - i.
- b. Not Present
  - i.
- c. Other Individuals Present
  - i.

#### **2. Review & Approval of Meeting Minutes**

- a. February 2018 [Meeting Minutes](#)
  - i.

#### **3. Treasurer's Report (As of 3/31/18)**

- a. Reserve Account: \$14,378.89 (holding steady from previous month)
- b. Income Statement: [P&L Report](#)
- c. Check Signing: No checks this month (Q4 2017-2018 next meeting for \$59,540.75)
  - i. OMF will bill CO GA \$59,540.75 this month on behalf of CCAB

#### **4. Committee Coverage Update**

- a. Follow up on response to [letter to Exec Cmte](#)
- b. Hardware side being explored by Zack Wimberly and Brandon Stiller
- c. Software side requires meeting between Manish Jani & Brian Hiatt to explore replicating workflows and integration with Granicus and "clicks"

#### **5. Additional Content Meeting Update**

- a. Brandon filmed Rep. Van Winkle, and OMF will be getting it on the channel after Session

#### **6. Live Closed Captioning**

- a. \$10,000: Setup & Testing Estimate: July-Dec
- b. \$20,000/year Beginning Jan 2019
  - i. \$9,000: Aptek Annual Caption Service Fees
  - ii. \$9,000: OMF's Caption Support Services
  - iii. \$2,000: Additional Equipment Needs
- c. 2017/18 Previously Approved Budget is \$264,000
  - i. 2017/18 OMF Operations: \$238,000
  - ii. 2017/18 Equipment Upgrade Budget: \$26,000 annually
- d. 2018/19 Approved Budget: \$284,000
  - i. 2018/19 OMF Operations (incl Aptek Caption Services): \$256,000
  - ii. 2018/19 [Equipment Upgrade Budget](#): \$28,000 annually

**7. Open.Media Accelerator: Tony**

- a. Tony in Austin to promote the use of the software we've built nationwide
- b. Remind CCAB Members that their local governments may qualify to use the software for free

**8. Next Meeting Time/Date**

- a. Friday, May 11th, 1pm-2pm

**9. Previous Meeting Action Items**

- a.

**10. Upcoming Action Items**

- a.