

Colorado Channel Authority Board

April Meeting Minutes

Friday, April 28th, 2017, 12pm-1pm

SCR 357

1. Call to Order and Attendance

- a. Called to order by Todd Barnes, Vice Chair
- b. Present
 - i. Todd Barnes
 - ii. Renny Fagan
 - iii. Sen. Steve Fenberg
 - iv. Christopher Ryan
 - v. Sen. Jim Smallwood
 - vi. Rep. Van Winkle
- c. Not Present
 - i. Tim Ryan - excused
 - ii. Rep. Singer
- d. Other Individuals Present
 - i. Tony Shawcross
 - ii. Joe Owens
 - iii. Ben Boone
 - iv. Ed Krisor
 - v. Zach Wimberly
 - vi. Jennifer Berman

2. Review & Approval of Meeting Minutes

- a. March 2017 [Meeting Minutes](#)
 - i. Motioned to approve by Todd Barnes, seconded by Renny Fagan. Minutes approved as submitted.

3. Treasurer's Report

- a. Reserve Account: \$14,378.89 (as of 4/1/17)
- b. Income Statement: [P&L Report](#) (\$1000 net profit as of 3/31/17)
- c. Check Signing: Billed GA \$115,360 on behalf of CCAB (Q4 2016-2017)

4. Discuss Appointments

- a. Finalize requirements to confirm Rep. Kevin Van Winkle as Board President
 - i. Motion and approval at last meeting was sufficient to confirm
- b. Welcome Sen. Steve Fenberg a new Board Member
- c. One open position
 - i. Recommendation received for Bart Miller - to fill in Scott Nachtrieb's vacated position and complete his term
 - ii. Jennifer Berman provided background on Bart Miller; reported that Bart Miller is interested and excited to join the Board

5. Other Agenda Items

- a. "The Last Bill" video - seeking approval to air
 - i. Rep. Van Winkle suggests a broader discussion regarding content at future

- summer meetings when the Board has more time to consider, with the goal to establish guidelines for content submitted from state and non-state entities
- ii. Tony Shawcross updated the Board on the rules for content airing
- iii. Renny Fagan, Todd Barnes mentioned that they did not feel that “The Last Bill” was partisan
- iv. Sen. Smallwood proposed establishing guidelines for approval process for future content
- v. Ed Krisor recommends that staff put together some potential guidelines for an approval process for Board review
- vi. Sen. Fenberg recommends the guidelines specify what specifically does not require approval, and the triggers that require Board approval (topics, subjects, violence, etc.)
- vii. Chris Ryan recommends a two-tier approach and to establish guidelines that avoid any appearance of arbitrary or biased decision
- b. Update (Zack Wimberly): Committee Room Coverage: [Existing Granicus Test](#) vs [New Encoder PC](#) (viewed last meeting)
 - i. Todd Barnes asked about cost between Granicus vs Open Media Project
 - ii. Zack Wimberly answered that the cost for Granicus to go from audio to video is minimal (~\$20); “Cadillac” solution available would give a TV quality signal from a room straight to the Channel; Cost of HD encoder is about twice that of the current SD audio encoder
 - 1. Cost estimate requests need to go to Mike Mauer, Zack’s director
 - 2. All committee rooms are capable, except for the old supreme court and JDC
 - 3. Committee rooms are standardized including new construction
 - iii. Rep. Van Winkle suggests next step is to discuss with leadership the process and prioritization of meetings; suggests members talk to leadership in both chambers
 - 1. Tony Shawcross shared that concurrent meetings can live stream on the website; also may establish a guideline that all content airs but nothing airs live in order to avoid bias and to avoid the need for the “Cadillac” solution
 - 2. Timing is dependent on inclusion in the budget and approval by leadership

6. Next Meeting Date

- a. Wednesday, June 7th, 12-1pm

7. Previous Meeting Action Items

- a. All Members: Notify Joe Owens (joe@openmediafoundation.org) if you have any recommendations for new Board members
- b. All Members: Review “The Last Bill” video prior to April meeting if not done so already. Be prepared to discuss a motion to approve airing on the Channel
- c. OMF (Joe Owens): Notify Romaine Pacheco to update the Boards & Commissions web page to include the CCAB as looking for applicants
- d. Ed Krisor: Collect and process the paperwork required to confirm Rep. Kevin Van Winkle as the new Board President. Connect with Board members for signatures as needed.
- e. OMF (Joe Owens): Follow-up with Mike Nelson regarding HD access statistics

- f. OMF (Tony Shawcross): Schedule meeting with Kelly Williams, History Colorado, to discuss partnership

8. Upcoming Action Items

- a. OMF (Shawcross) - Develop content submittal guidelines for Board approval
- b. OMF (Shawcross) - Develop 2017-2018 Budget for review at June meeting
- c. Ed Krisor - Advise Bart Miller on process required to join the Board
- d. OMF (Shawcross) - Include HD channel vote on June meeting's agenda
- e. OMF (Shawcross) - Schedule meeting with Kelly Williams, History Colorado, to discuss partnership; Notify Board of meeting when scheduled so that interested members can attend

9. Glossary

- a. CCAB = Colorado Channel Authority Board
- b. OMF = Open Media Foundation
- c. OMP = Open Media Project
- d. RMPBS = Rocky Mountain Public Broadcasting System