

# Colorado Channel Authority Board

## Meeting Minutes

April 21, 2011 at 12pm State Capitol, Room 354

### 1. Call to order and attendance

#### Board Members

Sen. Steadman - Present  
Sen. Cadman - Excused  
Rep. Nikkel - Excused  
Luisa Collins - Excused  
Carol Haller - Present  
John Montgomery – Excused  
Ken Fellman – Excused  
Laura Hoepfner – Present

A quorum was not present.

#### Other individuals present:

Tony Shawcross, Jeff Villano, Bart Miller, Deb Lastowka

**2. Public comment period** – No comments made.

**3. Review & approval of March 24th, 2011 meeting minutes** – Not approved due to lack of a quorum.

**4. Review of CCAB Guidelines Document** – CCAB updated the Guiding Principles and Core Values document, which is to be used as an internal, guiding document.

**5. Colorado Channel Maintenance Fund** – Colorado Channel Maintenance Fund document presented. Bart Miller/Sen. Steadman to schedule a meeting with the Executive Committee to present this information and see how this fund could be potentially created.

**6. SB 231** – Bill presented by Senator Steadman and all questions answered.

**7. Colorado Channel Budget** – The draft Budget was distributed to the Board members present. The members present asked Bart Miller to request that Ed Krisor take the necessary steps to provide public notice so that the Budget can be considered on next month's Board agenda.

**8. Colorado Channel Site Analytics** – Analytics presented to the board.

This report will be made available on a periodic basis to show site progress/penetration. Suggestion was made to create a button, linking to the Colorado Channel, and sharing it with the legislative members to post on their individual sites.

**9. Other Items – Anything to Add**

- New [Q & A Feature](#) added to the site. This feature was created in hopes of making the site more interactive and to create a conduit for more educational content on the site.

**10. Next Meeting Date** - Next meeting to occur at the World Trade Center. Wednesday, May 18<sup>th</sup> at noon is the next proposed meeting date.

a. Proposed agenda items: Approval of the 2011/2012 FY Budget.