

Colorado Channel Authority Board May
Friday, May 22nd, 2015, 12pm-1pm
Colorado State Capitol, Senate Committee Room 356
Conference Dial-in Number: (559) 546-1000
Host Access Code: 819283*
Participant Access Code: 819283#

- 1. Call to order and attendance**
 - a. Present
 - b. Not Present

- 2. Other Individuals Present**

- 3. Review & Approval of April Meeting Minutes**
 - a. Apr 2015 [Meeting Minutes](#)

- 4. Fundraising Report: Kate Hawthorne**
 - a. Updated Fundraising Guidelines
 - b. Update on Fundraising Committee
 - c. New Sponsors

- 5. 2015/2016 Proposed Contract Review & Approval - Tony Shawcross**

- 6. Other Agenda Items**

- 7. Next Meeting Date**
 - a. July 24th 12 - 1pm

- 8. Previous Meeting Action Items**
 - a. Fundraising Committee to draft thank-you letter to all current donors
 - b. Fundraising Committee to update donor page on website
 - c. Schedule Development Committee to add to the list of potential donors and do some personal outreach.
 - d. Fundraising Committee to create enhanced content packet to share types of content potential donors would be supporting
 - e. Cindi to provide contact information for groups using capitol during off-season/summer, Kate Hawthorne to reach out to the groups
 - f. Electeds to provide contact information for lobbyists looking to raise awareness that may be interested in donating to Channel after session is complete
 - g. Tony/OMF to bring contract to next CCAB meeting for approval
 - h. Tony & Ed Krisor to meet so the contract can be reviewed for next meeting
 - i. Fundraising Committee to review incentive structure
 - j. Cindi Markwell reserving Senate Room 356
 - k. Send minutes to Ed Krisor by May 8, get back his revisions by May 14. Send minutes and draft agenda for May 22 meeting to Board by May 15
 - l. Tony/Courtney to send out reminders of action items by May 15 at the latest

- 9. Upcoming Action Items**