

Colorado Channel Authority Board

Meeting Minutes

July 13, 2012 at 8:30a-9:30a

Location: Large conference room, 27th floor, World Trade Center

Conference Dial-in Number: [\(559\) 546-1000](tel:(559)546-1000)

Host Access Code: 819283*

Participant Access Code: 819283#

1. Call to order and attendance

Board Members

Sen. Steadman - Excused

Sen. Spence - Excused

Rep. Holbert - Present (phone)

Carol Haller - Excused

Rep. Todd - Present (phone)

John Montgomery - Absent

Ken Fellman - Absent

Laura Hoepfner - Present (phone)

Tim Ryan - Present (phone)

Other individuals present: Lynne Sprague, Ed Krisor, Chris Haugen, Tony Shawcross, Cindi Markwell, Bart Miller, Zack Wimberly

Public comment period- None offered.

2. Review & approval of May 11, 2012 meeting minutes

Laura Hoepfner noted that the May minutes do not reflect that she was present in person after the first 15 minutes of the meeting. Lynne Sprague will make this correction. Minutes cannot be officially approved as there is not a quorum.

3. Update from Fundraising & Grantwriting Subcommittee

Chris Haugen presented an updated on the July subcommittee meeting, on track with the developed timeline, Ed Krisor is working on drafting a memorandum re: fundraising opinion, Ed is working with Bart Miller and Ken Fellman to draft this; would like to bring a draft to a meeting with Tony Shawcross from OMF prior to the next subcommittee meeting, then bring back to full board in September.

ACTION ITEM: Ed Krisor and Tony Shawcross to hold a meeting to review the draft of Ed Krisor's opinion memorandum.

4. Update from Additional Content Subcommittee

Chris Haugen presented an overview of the newly-developed Additional Content projects developed at the July subcommittee meeting. Chris asked for clarification re: 'promo video for caucuses'—what guidance does the board have for this item? Chris proposed that he email out the subcommittee for their recollection of this video idea-board agreed that this was the best solution.

ACTION ITEM: Chris Haugen will email the Additional Content subcommittee requesting clarification on this item.

5. Granicus ->OMP Switch Update

Chris Haugen stated that everything is going well since the switch away from Granicus in July 2012. Chris presented the new layout on the Colorado Channel website. Minor adjustments will still occur, but OMF feels good about the progress.

Tony Shawcross announced that he is attending NAPAN in 2012, and has been asked to present a panel on this open-source option that OMF has developed.

Other agenda items? None offered.

Next Meeting Date: Friday, September 14, 2012, 8:30a-9:30a

Proposed agenda items:

- Approval of both May and July meeting minutes
- Update from Fundraising and Development subcommittee
- Laura Hoepfner requested an update on coverage on the Special Session update→costs?
Tony mentioned that Scott Nachtrieb and Zack Wimberly et al had already built in funds to cover costs for coverage of the special session, OMF billed for those days.