

Colorado Channel Authority Board
December 2019 Meeting Minutes

Friday, December 6, 2019, 12 - 1 pm / Senate Committee Room 354

Conference Dial-in Number: (641) 715-3276

Host Access Code: 819283*

Participant Access Code: 819283#

1. Call to Order and Attendance

- a. Call to Order
 - i. 12:06 pm
- b. Present
 - i. Bart Miller, Cheryl Stevens, Representative Jonathan Singer, Representative Shane Sandridge, Senator Dominick Moreno
- c. Not Present
 - i. Renny Fagan, Todd Barnes, Megan Jurgemeyer, Senator Jim Smallwood
- d. Other Individuals Present
 - i. Andrew Carpenter, Natalie Mullis, Zack Wimberly, Robin Jones, Tony Shawcross, John Aden

2. Review & Approval of Meeting Minutes

- a. [September 2019 Minutes](#)
 - i. Bart Miller made the motion to approve the September 2019 minutes; the motion was seconded and approved

3. Treasurer's Report (as of 11/30/19)

- a. Reserve Account - \$18,257.90
 - i. [Balance Sheet 11.30.19](#)
- b. Income Statement - \$164.00
 - i. [Income Statement 11.30.19](#)
- c. Check signing
 - i. Check for Q2 of 2019-2020 (\$31,893.00)
 - ii. Will not cash until receive check from GA (\$32,057.00)

4. Committee Video Coverage Update

- a. [Budget Estimate](#) for Equipment, Service, and Cliqs Integration provided to N. Mullis
 - i. This item can be removed from future agenda
- b. Megan Jurgemeyer's [letter to Exec Cmte](#)
 - i. Letter was sent by Megan to Executive Committee
 - ii. No word yet from Executive Committee

5. Elections and Appointments

- a. No upcoming reappointments or elections

6. Opportunity for Public Comment/Concerns

- a. None

7. Caption Service Update

- a. Tests for a cheaper service continue

8. Additional Items

a. Equipment updates

- i. Broadcast Pix switchers reaching the end of their life
 - 1. We should probably start thinking about replacements (\$15,000 per unit, two units)
- ii. Working with Zack and team to install UPS power backups and redundant encoders
 - 1. Zack wants to replace UPS with updated systems, should have quote early next week
- iii. Recabling ongoing

9. Previous Meeting Action Items

- a. Video coverage for committee
 - i. Send Megan's letter with that one change in syntax
 - 1. Megan sent letter to Executive Committee
 - ii. Share letter with CBA (OMF)
 - 1. OMF did share letter with CBA

10. Upcoming Action Items

- a. None

11. Next Meeting Time/Date

- a. Schedule January meeting - Friday, January 17, 11 am
- b. Monthly meetings January to June. Two off-session meetings in September and December

12. Adjournment

- a. 12:25 pm

Attendance confirmations: Senator Moreno, Cheryl Stevens, Bart Miller, Representative Singer, Representative Sandridge

Declines: Renny Fagan, Todd Barnes, Megan Jurgemeyer, Senator Smallwood

Not confirmed: