

Colorado Channel Authority Board

January Meeting Minutes

Friday, January 11, 12pm-1pm / Senate Committee Room 354

Conference Dial-in Number: (641) 715-3276

Host Access Code: 819283*

Participant Access Code: 819283#

1. Call to Order and Attendance

- a. 12:15 pm
- b. Present
 - i. Renny Fagan, Bart Miller, Megan Jurgemeyer, Todd Barnes, Jonathan Singer
- c. Not Present
 - i. Jim Smallwood, Kevin Van Winkle, Steve Fenberg, Christopher Ryan (term has expired)
- d. Other Individuals Present
 - i. Tony Shawcross (via skype), Brandon Stiller, Zack Wimberley, Jennifer Berman, Natalie Mullis, Ed Krisor, John Aden

2. Review & Approval of Meeting Minutes

- a. June 2018 [Meeting Minutes](#)
 - i. Jurgemeyer 1st, Miller 2nd, minutes approved

3. Treasurer's Report (as of 12/31/18)

- a. Reserve Account - \$16,848.65
 - i. Increase - CCAB billing General Assembly slightly more than OMF billing CCAB
 - ii. \$1000 sponsorship check from CO Fiscal Institute
- b. [Income Statement](#) - \$469.76
 - i. Q1 and Q2 have been billed and paid (General Assembly to CCAB)
 - ii. CO Fiscal Institute revenue reflected in 2017-2018
- c. Check Signing - Check #1035 and #1036 in the amount of \$32,660.50 for Q1 and Q2
 - i. CCAB paying OMF for Q1 and Q2
 - ii. OMF to coordinate delivery of checks to Jurgemeyer for signature

4. Review of new ColoradoChannel.net website

- a. Brandon Stiller gave demonstration of new website
 - i. Barnes recommended updating CML about the new functionality of the website
- b. Graphics for Colorado Channel have been updated
- c. Networks used Colorado Channel feed (with new graphics) for State of the State address

5. Committee Coverage Update

- a. Board to discuss if we continue to push for video coverage of Committees or wait
 - i. Everyone on the Board agreed to push for video coverage of Committees
 - ii. Shawcross to send some follow-up emails to Board to move this along
 - iii. Barnes recommended including analytics to bolster the push
 - iv. Wimberly explained that there may be some wiring involved and that we need a green light from the legislative Executive Committee
 - v. Barnes asked to get an approximation of cost from OMF
 - vi. Singer talked about the philosophical arguments that will happen with the

Executive Committee

- vii. Mullis requested a fresh letter from the Board to the Executive Committee
 - 1. OMF will draft the letter for the Board in one week
- b. Software side requires meeting between Manish Jani & Brian Hiatt to explore replicating workflows and integration with Granicus and “clicks”
 - i. Representative Singer: Had suggested we submit a request to test in an interim committee, but this did not happen.
 - ii. Mike Mauer: A letter from CCAB to Exec. Committee requesting a test in one interim committee would allow a letter response. Subsequently, there should be an open bidding process.

6. Elections and appointments

- a. Christopher Ryan’s term expired in 2018. Chief Justice must renew or name a replacement.
 - i. Krisor to draft a letter to the Chief Justice
- b. Terms for Treasury, Secretary, President and VP appointments have not been established are not clear in HB 09-1307. Board should vote to determine
 - i. Krisor to come up with some suggestions for filling officer positions for the next Board meeting

7. Next Meeting Time/Date

- a. 12:30pm 2nd Friday in February? (Monthly meetings Jan-June. 2 off-session meetings in Sept and Dec)
 - i. Friday, February 8 at noon

8. Previous Meeting Action Items

- a. Sen. Fenberg and Tony to talk to Rep. Van Winkle and other interested board members re: Committee Room Coverage to draft letter to exec committee.

9. Upcoming Action Items

- a. Lunch & Learn, Thursday, February 7 at noon - Colorado Channel website training for legislative staff, aides and interns
 - i. Brandon will make sure there is a flyer
 - ii. Singer/Fenberg to initial and get distributed on House/Senate floor
- b. Request from Sen Holbert

10. Adjournment

- a. 12:51 pm

11. Control Room Walkthrough