

Colorado Channel Authority Board - Meeting Minutes

February 22nd, 2013 at 12pm-1pm

Location: Senate Committee Room 354

Conference Dial-in Number: (559) 546-1000

Host Access Code: 819283*

Participant Access Code: 819283#

1. Call to order and attendance

Board Members:

Sen. Greg Brophy - **Present**

Ken Fellman - **Phone**

Carol Haller - **Excused**

Laura Hoepfner - **Resigned**

Rep. Chris Holbert - **Excused**

John Montgomery - **Phone**

Tim Ryan - **Present**

Sen. Pat Steadman - **Resigned, filled by Sen. Todd**

Sen. Nancy Todd - **Phone**

2. Other Individuals Present: Bart Miller, Ed Krisor, Zack Wimberley, Chris Haugen, Tony Shawcross, Jeff Villano, Cindi Markwell

3. Public Comment Period: Public comment offered - none present.

Sen. Brophy asked about the ability to request a change to the televised broadcast schedule. Chris and Tony explained OMF does not decide this, but there is a process for doing that which includes a form that Marilyn Eddins and Cindi Markwell have, which needs to be filled out and submitted to, and approved by, Leadership.

4. Review & Approval of January 2013 Meeting Minutes

- a. John Montgomery asked if there was comment and if anyone had anything to add - seeing none, John Montgomery asked for a motion to approve. Moved by Sen. Todd, seconded by Tim Ryan. **Approved - voice vote, all ayes**
- b. Chris Haugen shared info from grant-writer John Aden's email outlining initial contacts he had made, and his plan for submitting grant applications. **ACTION ITEM: Chris Haugen to email John Aden's progress to date, and continue to update the Board at each CCAB meeting.**

5. Recess broadcast procedures

- a. Chris Haugen recap on recess broadcast policies. Ed Krisor asked about the status of the going live policy. Tony Shawcross gave a brief recap on communications with Speaker Ferrandino and President Morse regarding this,

with the outcome being that, in the interest of consistency, the prayer will not be included in the broadcast. Ed Krisor suggested that the Board should take action to reverse what was done at the last board meeting. John Montgomery moved that we revert to opening gavel and then closing gavel. Ken Fellman seconded. Sen. Brophy suggested we add the language to include when the members are dismissed for the day. John Montgomery amended motion to include that language, seconded by Ken Fellman, and Sen. Todd. **All ayes - approved**

- b. **ACTION-ITEMS: Chris Haugen to clarify existing process to switch which day is live, send to board. Also to send the conversation that altered our “hour of convening” policy to “Gavel-to-dismissal” to Bart Miller, Ed Krisor, and Zack Wimberly.**

6. Appointments & Annual Meeting

- a. Tony Shawcross asked whose responsibility it was to make sure these appointments were moving forward. Sen. Todd volunteered to talk to Speaker Ferrandino regarding the position he is asked to nominate, as well as the position that he and President Morse are asked to nominate. **ACTION ITEMS: Chris to email Sen. Todd asking her to follow up on the two appointments, as well as getting an official letter for her appointment.**
- b. John Montgomery asked about the Annual Meeting, Ed Krisor explained that there needed to be 30 days written notice for the Annual Meeting and that the elections of Officers of the CCAB would take place at that meeting. John Montgomery recommended the Board set the next meeting as the Annual Meeting date. **ACTION ITEM: Chris Haugen to send out an email to the full Board to that effect.** Friday, March 29th was suggested, Sen. Todd said it was Good Friday and the Senate and House would not be in session. Thursday, March 28th was suggested at 12noon. **All agreed. ACTION ITEMS: Sen. Brophy to reserve the same committee room for this meeting.**

7. Other Agenda Items: any other agenda items?

- a. John Montgomery asked for Zack Wimberly to speak about the cabling. Zack Wimberly explained what the quote entailed - basically it's cheaper to do three at the same time vs. just one. Zack Wimberly mentioned that Leadership would need to approve this. Zack Wimberly mentioned that the quote is rather confusing. John Montgomery asked if anyone wanted to make any comments or ask questions. Zack Wimberly reiterated that he would need a video expert to install the cameras. Tim Ryan said he could have their Dir. of Technology give some guidance. Zack Wimberly said the cable run would be very long, and this would be a limitation. Tim Ryan said he would connect Scott (or Bill Boyer) and Zack. Zack's concern is are we approved to do video - haven't heard approval from Leadership. John Montgomery asked who would that approval need to come from. Zack Wimberly said Leadership, and he would put something

together for the ~~Executive Committee of the Legislative Council LMT~~ **(Legislative Management Team)**. John Montgomery asked that this be put back on the agenda for the March meeting. Chris Haugen to put this on the agenda for the March meeting. John Montgomery asked how would this be paid for. Zack Wimberly said he wasn't sure, it might be a question for the ~~Executive Committee LMT~~ **Executive Committee LMT**. Zack Wimberly said, from an IT point of view, he would prefer having three cables vs. two, since the cables could be useful for many things. Tim Ryan asked if the Board could get feedback from the ~~Executive Committee LMT~~ **Executive Committee LMT** prior to the next meeting. Zack Wimberly said he will put something together for the ~~Executive Committee LMT~~ **Executive Committee LMT** and get information back before the next CCAB meeting.

- b. John Montgomery asked if there were other agenda items or comments? There were none. John Montgomery moved to adjourn. **All ayes - meeting adjourned.**

8. **Next meeting date:** Thursday, March 28th, 12noon in Senate Committee Room 354

9. **Action Items:**

1. **Chris Haugen:** Email Sen. Brophy & entire Board info on how to request a certain Chamber be televised outside of the normal schedule
2. **Chris Haugen:** Email Board John Aden's progress to date
3. **Chris Haugen:** Connect Ed Krisor and John Aden on Gannett Foundation 501(c)(3) issue
4. **Chris Haugen:** Email Bart Miller, Ed Krisor, and Zack Wimberly the email thread about prayer in broadcast.
5. **Chris Haugen:** Email Board the Recess procedures.
6. **Chris Haugen:** Email Sen. Todd - 3 things - 1) House Democrat, talk to Speaker Ferrandino 2) Jointly appointed, talk to Speaker Ferrandino and President Morse and 3) get letter from President Morse for her appointment to replace Sen. Steadman.
7. **Chris Haugen:** Email entire board that the Annual Meeting is Thursday, March 28th, at 12noon, Senate Committee Room 354
8. **Senator Brophy:** To reserve Senate Committee Room 354 for March meeting.
9. **Chris Haugen:** Add cabling question to March agenda
10. **Chris Haugen:** Update policy documents reflecting the language change - was gavel to gavel, now is opening gavel to when members are dismissed.
11. **Zack Wimberly:** To put something together regarding cabling, submit to the ~~Executive Committee LMT~~ **Executive Committee LMT** and get feedback prior to next CCAB meeting.