

Colorado Channel Authority Board - January 2014 Meeting Agenda

Friday, January 17th, 2014, 12pm-1pm

Location: Colorado State Capitol, House Committee Room 0112

Conference Dial-in Number: (559) 546-1000

Host Access Code: 819283*

Participant Access Code: 819283#

1. Call to order and attendance

Board Members Present:

Ken Fellman - Meeting chair, in absence of Sen. Todd

Tim Ryan -

Renny Fagan -

Carol Haller -

Rep. Chris Holbert -

Rep. Jonathan Singer -

Members Not Present:

Sen. Nancy Todd -

Sen. Greg Brophy -

John Montgomery -

2. Other Individuals Present:

a. Tony Shawcross

b. John Aden

c. Ed Krisor

d. Bart Miller

e. Cindy Markwell

f. Brandon Stiller

g. Zack Wimberly

h. Jennifer Mello

3. Public Comment Period: None

4. Review & Approval of December 2013 Meeting Minutes -

- a. Carol Haller Suggested we Insert the word "Subcommittee" in Section 7 and moved that the minutes be approved with that modification. Rep. Holbert Seconded. Approved.

5. Fundraising Update

- a. Rep. Singer Offered to make introductions at Oskar Blues, John Aden to follow-up.

6. 501(c)(3) Update

- a. Ed Krisor has completed application. Bart Miller will review before the application is submitted to the I.R.S. Ed Krisor provided the Board a draft *Conflict Of Interest Policy* for the Board's consideration and adoption. The Policy, although not required, should be submitted with the 501 (c)(3) Application. Ed Krisor will email

the Board Members a copy of the Policy for adoption either through email or at the next Board Meeting.

- b. Ed Krisor provided the Board Resolution No. 14-1 in regard to the posting of meeting notices. This resolution is required to be adopted at the first meeting of the Board each year. The Resolution was moved, seconded and unanimously adopted.

7. Additional Content

- a. Renny Fagan and the Board requested that we send out an update on additional content, which may help him make suggestions for funding sources and sponsors. Brandon Stiller agreed to draft and send.
- b. Rep. Holbert Introduced Jennifer Mello (mello@bbmk.com), a possible connection to Stephanie Hartman, for the educational video additional content.

8. Equipment replacement - HD upgrade

- a. Rep. Holbert announced that Mike Mauer had informed him and Sen. Todd that the Equipment Upgrade request was approved. Tony Shawcross said OMF would be researching best equipment choices between now and May, for implementation after session completion. Rep. Holbert suggested that Leadership in both chambers are rather supportive of the channel and that the timing is currently good for making requests, but that we also need to be working towards securing other funding.
- b. Ken Fellman suggested that we at least make the ask to Comcast (Mike Nelson or Jeff Nolan) that the broadcast could be in HD as well. Tony Shawcross to follow-up on that suggestion with CCAB Chair and Vice Chair (Sen. Todd & Ken Fellman).

9. Other Agenda Items:

- a. Ken Fellman requested that Ed Krisor send an email to members that are not here with the conflict of Interest document for approval.

10. Next meeting date:

- a. Noon Feb 14th. Room to be determined by Cindi Markwell

11. Action Items:

- a. Tony Shawcross to insert the word "Subcommittee" in Section 7 of Dec 2013 Minutes
- b. John Aden to follow-up with Rep. Singer to make introductions at Oskar Blues for funding request
- c. Brandon Stiller to send out an update on additional content to entire Board
- d. Brandon Stiller to contact Jennifer Mello (mello@bbmk.com), a possible connection to Stephanie Hartman, for the educational video additional content.
- e. Tony Shawcross to attend NAB, draft plan for HD equipment upgrade, and share first with Tim Ryan and John Montgomery for feedback. Finalize by end of session.
- f. Tony Shawcross to follow up with Sen. Todd and Ken Fellman regarding submitting request to Comcast for broadcasting the 2015 session in HD.
- g. Ed Krisor to send an email to board members with the conflict of Interest

document for approval.